

# MADISON COUNTY PURCHASING DEPARTMENT

P.O. Box 608

Canton, MS 39046 -PH. (601) 855-5534

Complete the information and obtain appropriate approval below. Submit the completed and approved form to the Purchasing Department. Forms that are not approved or incomplete will be returned to the requisitioner. All inquiries may be directed to [kesha.jackson@madison-co.com](mailto:kesha.jackson@madison-co.com)

## PURCHASE REQUISITION FORM

**Department Name:** Juvenile Drug Treatment Court

**Date:** 01/16/2025

**Vendor Number:**

**Ship To:** Amy Nisbett

**Vendor Name:** Amazon

ITEM#	DESCRIPTION	QUANTITY	UNIT COST	GENERAL LEDGER ACCT#	TOTAL
	Roast Ridge Single Serve Coffee Pods for Keurig K-Cup Brewers, Variety Pack, 100 Count	1	33.99	190163603	\$33.99
	Coffee Creamer Singles Mini Moo's Half & Half Creamer Singles, (192 Count)	1	31.99	190163603	\$31.99
Grand Total:					\$65.98

**Approved By:** Amy Nisbett